

# Fundae Sundae Flavor List



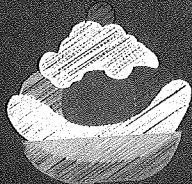
## The Inside Scoop

The ice cream list at Fundae Sundae is well-known for its unique flavor names. Tim and Tara use a local artist to create the flavor display for inside the shop.

In this project, you will create a two-column list of the current flavor choices that the artist will use to create the Fundae Sundae flavor display to be hung behind the front counter.

### Skills

- Sorting text
- Formatting columns



## Project 10

# Fundae Sundaes Flavor List



Use word processing software to create and format a two-column list of ice cream flavors.



## Directions

1. Follow the Setup instructions above.
2. In the header of the document, insert the Fundae Sundaes logo.
3. Key the text as shown in Document Data 10.
4. Be sure to follow the extra line spacing as indicated by the paragraph symbol.

## Setup

**Start Up:**  
Using word processing software, create a NEW document.

**Save the File as:**  
Project 10

**Orientation:**  
Portrait

**Margins:**  
Top 2", Bottom .75", Left 1", Right 1"

**Line Spacing:**  
Single, no additional spacing before and after paragraphs

**Font, Size:**  
Calibri, 12 point  
(unless otherwise noted)



## Formatting

1. Center align the Fundae Sundaes logo and resize it so it fits proportionately on the page. **Note:** The logo should not be any larger than 1.5" high by 2.85" wide.
2. Change the title to 20 pt., bold, all caps.
3. Center align the title and ice cream flavors.
4. Sort the ice cream flavors in ascending order.
5. Change the line spacing of the ice cream flavors to double.
6. Format the list of ice cream flavors to two evenly distributed columns with a line between columns.
7. If necessary, insert a column break after the 18th flavor to ensure that columns are vertically distributed evenly.
8. Carefully proofread your work for accuracy and format.
9. Resave the file.
10. Print a copy of the document if required by your instructor.

Document Data 10

Fundae Sundaes Logo	Header
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Flavor List	Title
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Grammy's Apple Pie	
Almond D-Lite	
Betty's Butter Pecan	
Guava Lava Supreme	
Blissful Banana	
Peaceful Pudding	
Very Very Vanilla	
Burstin' Blueberry Pie	
Papaya Pleasure	
Red Razzleberry	
Monster Mango Swirl	
Seriously Strawberry	
Krazy Kiwi	
P-Stash-EO	
Graham Central Station	
Cool Coconut	
Yo-Yo Vanilla Yogurt	
Raisin the Roof	
Blueberry Crumble	
Strawberry Cheesecake	
Green Grasshopper Pie	
Colorful Cotton Candy	
Fundae Fudge Ripple	
Chocolate Pretzel Surprise	
Double Chocolate Chip	
Hip Hop Grasshopper	
Lemon Lime Sorbet	
Rainbow Sherbet	
Rockin' Red Velvet	
S'mores Galore	
Peppermint Stick Swirl	
Poppin' Peanut Butter	
Nutty Brownie Fudge	
Marvelous Moose Tracks	
Outrageous Orange Pineapple	
Toffee Coffee	